

This article is to provide you with some basic information to get you started in applying for grants for your 501c3 organization. We will be providing more information on a frequent basis to guide you toward preparing those winning grant proposals.

Over the past several months, we have studied many foundations, businesses and government agencies that give grants to 501c3 organizations. We have found that in general these funders tend not to have an application with a list of questions (though some may).

Instead, these funders tend to ask the applying 501c3 to prepare a grant proposal. This is really a plus for the 501c3 organizations that are applying for the grants as it allows them some flexibility in terms of information to present. This allows the organization to provide information that is most important and that provides the most positive light for the organization.

The most common information required in your grant proposals, include:

- A concise description of the organization and its purpose and program
- Specific amount of money requested
- Brief description of the purpose for which the grant would be used
- A definite plan and timetable for successful completion of the project
- Signature of the authorizing officer
- Contact information including name, phone number, email, etc.

Use the information above to start preparing a basic grant proposal document for your organization. Start with this document and build on it. We will be providing more information frequently to guide you toward continuing to build your grant proposal document.

If you would like to obtain our services to prepare the grant proposal, just give us a call (877-457-2550) or email us (info@fgfservices.com).